



NEW HAMPSHIRE COASTAL PROGRAM  
DEPARTMENT OF ENVIRONMENTAL SERVICES



COMPETITIVE GRANT PROGRAM- 2006 GRANT CYCLE

INTRODUCTION AND ASSISTANCE

The New Hampshire Coastal Program (NHCP) annually offers federal matching funds for the purpose of undertaking projects that address coastal issues. Grants are offered on a competitive basis to eligible applicants. Matching grant funds are available from the National Oceanic and Atmospheric Administration (NOAA), Office of Ocean and Coastal Resource Management (OCRM), pursuant to the Coastal Zone Management Act of 1972. The application process is outlined below:

Eligible Applicants - Any of New Hampshire's coastal communities (Dover, Durham, Exeter, Greenland, Hampton, Hampton Falls, Madbury, New Castle, Newfields, Newington, Newmarket, North Hampton, Portsmouth, Rollinsford, Rye, Seabrook and Stratham), Rockingham and Strafford County governments, the Rockingham Planning Commission, Strafford Regional Planning Commission, state agencies, departments within the University of New Hampshire and other institutions of higher education, coastal community public school districts, and nonprofit organizations are eligible to apply.

Eligible Projects/Activities - Grants are offered for two types of projects:

- 1) Planning and Management
- 2) Acquisition and Construction.

Projects should be able to "stand alone", i.e. not be dependent on the completion of other work that may or may not be completed. Examples of eligible projects can be found in **Attachment 1**.

Application Scoring - There are a number of project selection criteria upon which project proposals will be judged. The criteria can be found in Attachment 2 or in New Hampshire Code of Administrative Rules Env-Ws 2000. Applicants should review the selection criteria before filling out the application form. Along with the project selection criteria are the point scales for each question that will be applied by the NHCP staff when scoring each application. The NHCP will select those grant applications which score the highest and will fund as many high scoring applications as possible, depending on the funds available.

Coastal Program Policies - Grants must be used for projects that are consistent with one or more of the NHCP's sixteen guiding policies (Project Selection Criterion A).

Geographic Requirement - Projects must take place within the boundaries of the NHCP (i.e., the entire jurisdiction of the seventeen cities and towns listed in Eligible Applicants above) and/or have a direct impact on this geographic area. Planning and management projects may extend beyond the boundary if it can be shown that the project will benefit the area covered by the NHCP.

Accessibility - Upon completion, acquisition or construction projects whose intent is to create or enhance public access must be accessible to the general public including persons with disabilities.

Land Ownership - Construction projects must be built on land under public ownership, lease or easement. An easement or lease must be for the life of the construction project.

Matching Requirements - Grants are awarded on a 50/50 matching basis. Applicants are encouraged to provide more than 50% of a project's costs, however, in no case may the applicant provide less. Match may be in the form of either cash or in-kind services (i.e. donated municipal staff time, volunteer time, donated materials, donated mileage, etc.)

Application Limit - There is a limit of one application per applicant per grant cycle. Applications submitted by departments/divisions within a larger state governmental/educational entity will be considered as separate applications, however, no single governmental/educational entity will receive more than 50% of the total available grant funds. Please note that individual communities are limited to one application submission; municipal departments within a community cannot submit separate applications.

Maximum Grant Amount - Not more than \$50,000 will be awarded to any project or applicant.

Project Schedule - Projects may not begin prior to July 1, 2006, and must be completed by December 31, 2007. Extensions of the completion date will be considered for projects demonstrating a special need and will be subject to approval by NOAA and OCRM. Requests for time extensions must be received at the Coastal Program office at least 90 days before the expiration date.

Application Submission Deadline - Two copies of the completed application and all associated documentation (including letters of support) are due at the NHCP office no later than Monday, February 13, 2006 at 4:00 p.m. Letters of support that are received separate from the application or after the submission deadline will not be accepted. Please remember to submit two copies!

Public Hearing Requirement - Municipalities and regional planning commissions are required to hold public hearings on the project(s) outlined in their grant requests. Municipalities applying for projects under the auspices of a regional planning commission need not hold their own public hearing.

Incomplete Application - All information required in the "Competitive Grant Program Application" must be supplied as specified. Applications that are incomplete will not be considered for funding. Do not leave any submission items unaddressed. If a submission item is not applicable, please state the reason(s) why the item does not apply.

Submit Applications to: New Hampshire Coastal Program  
Dept. of Environmental Services  
50 International Drive, Suite 200  
Portsmouth, NH 03801

Assistance - Contact Dave Murphy at the Coastal Program office in Portsmouth (phone: 559-0021 or e-mail: [dmurphy@des.state.nh.us](mailto:dmurphy@des.state.nh.us)) if you have questions or require assistance.



NEW HAMPSHIRE COASTAL PROGRAM  
COMPETITIVE GRANT PROGRAM -- APPLICATION  
(2006 GRANT CYCLE)

1. COVER SHEET

Name of Applicant: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax : \_\_\_\_\_

Email: \_\_\_\_\_

Project Title: \_\_\_\_\_

Project  
Location: \_\_\_\_\_

GRANT REQUEST BUDGET SUMMARY:

Coastal Program Funds Requested: \$ \_\_\_\_\_

Applicant Matching Funds:\* \$ \_\_\_\_\_

Total Project Cost\*\*: \$ \_\_\_\_\_

\* Matching funds must be at least equal to the amount of funds requested, must consist of non-federal dollars, and cannot be used to match any other funding.

\*\* Identify source of construction funds if applying for a grant for final engineering or architectural project.

I certify that the above information is accurate, and that I am duly authorized to apply for these funds as the chief executive officer of the applicant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_  
(please print or type)

2. PROJECT NARRATIVE: The narrative (which must be attached) should:

- discuss the need for and timeliness of the project;
- clearly and concisely describe the goals and objectives of your project;
- describe the physical area to be covered by the project; Include a map indicating the physical location of the project site within the municipality. If the project impacts a specific area of a municipality, a 'blow-up' map of the project site should also be included. Submitted maps should be no larger than 11" x 17";
- outline in detail the work to be done in a task-by-task format and describe the work product(s) associated with the completion of each work task;
- provide a task-by-task project schedule beginning no earlier than July 1, 2006 and ending no later than December 31, 2007 (time extensions will be considered on a case-by-case basis );
- describe what the end result(s) of the project will be and who will use the final result(s) of the project;
- describe how your project is consistent with needs identified in federal, State, regional, and/or local plans and/or studies. (You must cite the full name of the document, the author, date prepared.) Please also attach a copy of the specific provision;
- describe any volunteer involvement in your project;
- explain how your project will promote a general public awareness and understanding of coastal issues and stewardship towards the coast; and
- describe any partnerships that you are using to accomplish your project

The narratives for **acquisition and construction projects** must also include:

- **SITE PLAN:** Include a detailed drawing of the proposed construction project on the site, showing the project's relationship to other facilities. Also show the project's relationship to natural features (wetlands, dunes, topography, etc.) on the site. The site plan should contain sufficient detail to illustrate construction techniques, measurements, materials, signage, accessways, parking areas and other relevant features. If the proposal is a public access project, it must include adequate signage to identify its availability to the public and to provide directions to the site.
- **TITLE OPINION/PROOF OF OWNERSHIP:** A title opinion is required for any parcel of land proposed for acquisition/construction. A qualified New Hampshire attorney must complete the title opinion in order to certify public ownership of the land or easements. A blank title opinion is included in this application packet. All title opinions must be signed. See attachment C.

- **ENVIRONMENTAL INFORMATION:** For any construction or land acquisition project, complete the Section 306A Project Checklist (found on pages 9-12) with the help of the Coastal Program staff. An Environmental Impact Assessment may be required as a result of the completion of the Checklist in order to provide detailed information on potential environmental impacts. See Attachment C
- **PERMITS:** List all required permits (State and federal) or indicate on the Section 306A Project Checklist that no permits are needed for the proposed project. A copy of each required permit must be forwarded to the Coastal Program prior to construction start-up or land acquisition.

**PUBLIC HEARING REQUIREMENT:** This requirement applies only to **municipalities and regional commissions**. Attach a copy of the public notice clipped from a newspaper. Also attach a copy of the official minutes of the hearing. Regional planning commissions and municipal applicants must hold at least one public hearing prior to submitting the grant application; educational and non-profit entities are not required to have a public hearing. Municipalities applying for projects under the auspices of a regional planning commission need not hold their own public hearing. A copy of the published hearing notice and a copy of the minutes must be attached to the application. Municipal applicants must show evidence of town meeting/council authority to apply for federal funds in accordance with RSA 31:95-b. After holding the public hearing, the municipality's governing body must vote to authorize the submission of the application. Public hearings shall follow the procedure outlined below.

- At least one public hearing shall be held to obtain views of citizens on the coastal grant application proposal, to explain the availability of Coastal Program funds, and explain the range of projects that might be undertaken by funding assistance in general.
- Notice of the purpose, date, time and place of such hearing shall be published in a newspaper of general circulation in the municipality, and a legal notice thereof shall be posted in at least two public places at least seven days prior to the hearing. The seven days shall not include the day of publication or the day of posting, whichever is later, but shall include any Saturdays, Sundays, or legal holidays within the period.

The hearing shall be held before the municipality's governing body takes final action regarding filing of the grant application.

### 3. BUDGET FORM

Item	Federal (NHCP)	Non-federal	Match Type	Total
Personnel				
Fringe				
Equipment				
Travel				
Supplies				
Sub-Contractual				
Construction				
Other (lab fees)				
Indirect				
Totals				

\* Indicate type of match here; "C" for cash, "K" for in-kind, "O" for other. Include source of match in the budget detail with documentation supporting whether the match is promised, in-hand, or requested.

#### Budget Notes:

- A) Include a budget that details the cost of each work task (be specific). Include a description of the local matching fund sources (appropriated revenues, in-kind services, volunteers, other sources). A minimum of 50% of the total project cost must be budgeted from the applicant's match. No more than 35% of the total project cost is allowed as overhead or indirect costs. *Note:* the use of work-study students cannot be counted as volunteer time. Volunteer time may be assigned an hourly value of \$17.55 (see [http://www.independentsector.org/programs/research/volunteer\\_time.html](http://www.independentsector.org/programs/research/volunteer_time.html) for methodology), or at the current professional rate for services provided. Also, any cash used as the applicant's match must be in the form of non-federal dollars.
- B) Acquisition/construction grant applications for final architectural and engineering plans must include a statement as to the funding source for the subsequent construction project. The cost figures used for land acquisition proposals (including fee purchase, easement or right-of-way) may be based on estimates or opinions of value, rather than a full appraisal. Although a full appraisal is required prior to final project approval, the cost estimate or opinion of value submitted as part of the application will be the basis for the grant award.

NHCP COMPETITIVE GRANT PROGRAM

## PROJECT ELIGIBILITY GUIDE

Grants awarded by the New Hampshire Coastal Program may be used for the following types of activities. The list serves only to provide examples of projects that may be proposed. Other projects may be equally acceptable.

### Planning and Management

- Coastal resources inventory and analysis projects.
- Coastal education and research projects.
- Coastal watershed management plans.
- Assessment of pollutant loadings.
- Nonpoint source pollution identification/remediation projects.
- Transportation/public access studies.
- Engineering and architectural designs, specifications and other appropriate preliminary reports that can be directly applied to a subsequent construction project.
- Development and improvement of data networks.
- Coastal resource protection through mapping, zoning, master plan updates, local water resource management and protection plans, and other land use control techniques.
- Shoreline and coastal growth management plans and regulations.
- Historic preservation studies and plans.
- Oil spill prevention plans.
- Waterfront renewal and redevelopment planning for ports and harbors.

### Acquisition and Construction

- Salt marsh restoration projects.
- Development of ocean/tidal river access points.
- Acquisition of fee simple and other land interests.
- Low cost construction projects, including paths, walkways, parks, and rehabilitation of historic structures.
- Natural resource-related construction projects such as tidal wetland restoration, sand dune restoration, and shoreline stabilization measures.
- Rehabilitation, construction or acquisition of coastal recreation facilities such as boat ramps and

## NHCP COMPETITIVE GRANT PROGRAM

### PROJECT SELECTION CRITERIA

Below are the project selection criteria to be used in conjunction with filling out Item 4 A-M of the Grant Application. Along with the project selection criteria are the point scales for each question that will be applied by the NH Coastal Program staff when scoring the applications. The Coastal Program will select those grant applications which score the highest and will fund as many high scoring applications as possible, depending on the funds available.

- A. Which of the Coastal Program's 16 policies does your project most directly address? You must choose one, and only one, and list that choice in Item 4-A of the Grant Application. Briefly explain how your proposal directly addresses the choice.

8 points	<u>Policy: Coastal Resource Protection</u> (High Priority) Protect, preserve, and where appropriate, restore the water and related land resources of the coastal and estuarine environments. The resources of primary concern are: coastal and estuarine waters and submerged lands, tidal wetlands, beaches, sand dunes and rocky shores (except in urban waterfront areas).
8 points	<u>Policy: Water Quality</u> (High Priority) Protect and preserve the quality of coastal water resources, both surface and groundwater, from degradation.
8 points	<u>Policy: Fish and Wildlife Management</u> (High Priority) Manage, conserve and, where appropriate, undertake measures to maintain, restore and enhance the fish and wildlife resources of the state.
6 points	<u>Policy: Research and Education</u> (Moderately High Priority) Promote and support marine and estuarine research and education that will directly benefit coastal resource management.
6 points	<u>Policy: Rural Quality of Great Bay</u> (Moderately High Priority) Ensure that development within the Coastal Zone around the Great Bay Estuary is limited to a mixture of low and moderate density, thus preserving its rural character and scenic beauty.
6 points	<u>Policy: Unique Natural Areas</u> (Moderately High Priority) Identify, designate, and preserve unique and rare plant and animal species and geologic formations which constitute the natural heritage of the state. Encourage measures, including acquisition strategies, to ensure their protection.
4 points	<u>Policy: Recreation Facilities</u> (Moderate Priority) Provide a wide range of outdoor recreational opportunities including public access in the seacoast through the maintenance and improvement of existing public facilities and the acquisition and development of new recreational areas and public access.
4 points	<u>Policy: Rare and Endangered Species</u> (Moderate Priority) Encourage investigations of the distribution, habitat needs, and limiting factors of rare and endangered animal species and undertake conservation programs to



- ensure their continued perpetuation.
- 4 points      Policy: Dredging and Dredge Spoil Disposal (Moderate Priority)  
Preserve and protect coastal and tidal waters, plus fish and wildlife resources from the adverse effects of dredging and dredge spoil disposal, while ensuring the availability of navigable waters to coastal-dependent uses. Encourage beach renourishment as a means of dredge spoil disposal whenever compatible
- 4 points      Policy: Oil Spill Prevention and Clean up (Moderate Priority)  
Undertake oil spill prevention measures, oil handling procedures and, when necessary, expedite the cleanup of oil spillage that will contaminate public waters. Institute legal action to collect damages from liable parties, in accordance with state law.
- 2 points      Policy: Air Quality Protection (Moderately Low Priority)  
Maintain the air resources in the coastal area by ensuring that the ambient air pollution level, established by the New Hampshire State Implementation Plan pursuant to the federal Clean Air Act, as amended, is not exceeded.
- 2 points      Policy: Coastal Dependand Uses (Moderately Low Priority)  
Allow only water dependent uses and structures on State properties in Portsmouth-Little Harbor, Rye Harbor, and Hampton-Seabrook Harbor, at State port and fish pier facilities and State beaches (except those uses or structures which directly support the public recreation purpose). For new development, allow only water dependent uses and structures over waters and wetlands of the State. Allow repair of existing over-water structures within guidelines. Encourage the siting of water dependent uses adjacent to public waters.
- 2 points      Policy: Floodplain Protection (Moderately Low Priority)  
Reduce the risk of flood loss, to minimize the impact of floods on human safety, health and welfare, and to preserve the natural and beneficial value of floodplains, through the implementation of the National Flood Insurance Program and applicable state laws and regulations, and local building codes and zoning ordinances.
- 1 point      Policy: Historic Preservation (Low Priority)  
Support the preservation, management, and interpretation of historic and culturally significant structures, sites and districts along the Atlantic coast and in the Great Bay area.
- 1 point      Policy: Energy Facilities Siting (Low Priority)  
Ensure that the siting of any proposed energy facility in the coast will consider the national interest and will not unduly interfere with the orderly development of the region and will not have an unreasonably adverse impact on aesthetics, historic sites, coastal and estuarine waters, air and water quality, the natural environment and the public health and safety. Accommodate onshore facilities related to Outer Continental Shelf (OCS) exploration, development and production of oil and gas resources.
- 1 point      Policy: Offshore/Onshore Sand and Gravel Removal (Low Priority)  
Regulate the mining of sand and gravel resources in offshore and onshore locations so as to ensure protection of submerged lands, marine and estuarine life, and adherence to the minimum state standards for restoration of onshore sand and gravel removal operations.

- B. Please describe how your project is consistent with needs identified in federal, state, regional, and/or local plans and/or studies. Attach photocopy of relevant section of cited plan or study.
- |          |   |
|----------|---|
| 4 points | The project need is specifically identified by one or more federal, state, regional, and/or local plans and/or studies. |
| 2 points | The project need is generally supported by at least two federal, state, regional, and/or local plans and/or studies.    |
| 1 point  | The project need is generally supported by one federal, state, regional, and/or local plan and/or study.                |
| 0 points | The project has no documented need.   |
- C. Please explain your project's inclusion of volunteer involvement.
- |          |   |
|----------|---|
| 2 points | Volunteer(s) will contribute more than 50% of the time and effort in the project. |
| 1 point  | Volunteer(s) will contribute less than 50% of the time and effort in the project. |
| 0 points | No volunteer involvement in the project.  |
- D. Please explain why now is the best time to pursue your project?
- |          |  |
|----------|--|
| 3 points | The project can only be done at this time.   |
| 1 point  | The project may be done at some future time, but project benefits will be maximized if its completion can capitalize on current circumstances. |
| 0 points | The project may be done at a future time with no significant ill effects accruing to the project benefits.                                     |
- E. Please explain how your project will promote a general public awareness and understanding of coastal issues, which leads to a sense of stewardship towards the coast.
- |          |  |
|----------|--|
| 3 points | Project will directly promote a general public awareness and understanding of coastal issues.  |
| 1 point  | Project may indirectly promote a general public awareness and understanding of coastal issues. |
| 0 points | Project does not promote a general public awareness and understanding of coastal issues.       |
- F. Please explain how your project will provide new or innovative resource planning and management techniques.
- |          |  |
|----------|--|
| 2 points | The project has methodologies and/or management techniques which are either new or innovative. |
| 0 points | The project has methodologies and/or management techniques which are neither                   |

new nor innovative.

- G. Please explain how your project will improve opportunities for multiple-entity cooperation on coastal resource planning and management efforts.
- 3 points The project involves cooperation between at least two or more coastal municipalities.
  - 2 points The project involves cooperation between at least two or more coastal stakeholders.
  - 0 points The project does not involve multi-entity cooperation.
- H. Previous performance of applicant.
- 3 points The applicant's performance in the last three years concerning a Coastal Program grant has been outstanding with work products submitted on time and of high quality, interim reports were clear and descriptive and submitted on time, and bills were submitted on time and free of errors.
  - 2 points The applicant's performance in the last three years concerning a Coastal Program grant has been good, however, one of the following circumstances occurred during the grant period: interim reports were submitted late; interim reports were not clear and descriptive; bills were submitted late or contained multiple errors
  - 1 point The applicant's performance in the last three years concerning a Coastal Program grant has been adequate, however, two of the following circumstances occurred during the grant period: interim reports were submitted late; interim reports were not clear and descriptive; bills were submitted late or contained multiple errors.
  - 0 points The applicant's performance in the last three years concerning a Coastal Program grant has been poor and all of the following circumstances occurred during the grant period: interim reports were submitted late; interim reports were not clear and descriptive; bills were submitted late or contained multiple errors.
- I. This is a new applicant to the Coastal Program.
- 3 points The applicant has never received funding from the Coastal Program.
  - 1 point The applicant has not received Coastal Program grant funding in the last three years prior to this grant round.
  - 0 points The applicant has received Coastal Program grant funding in the last three years prior to this grant round.
- J. Quality of proposal.
- 2 points The project presentation is clear and precise; goals and objectives are well understood; and work tasks, project schedule and budget are realistic.
  - 1 point The project presentation is clear and precise; goals and objectives are well understood; however, work tasks, project schedule and budget are not realistic.

0 points            The project presentation is poor; goals and objectives are not well understood; and work tasks, project schedule and budget are not realistic.

K.        Content of proposal.

2 points            The proposal contains all required information.

1 point            The proposal is lacking information from no more than one section of the application.

0 points            The proposal is lacking information from more than one section of the application.

L.        Documentation of support. Copies of support letters must be included with the application, must specifically identify the proposed project, and must be dated no more than one year prior to the grant application.

3 points            The proposal has documented written support from three or more affected communities, groups and/or organizations.

2 points            The proposal has documented written support from two affected communities, groups and/or organizations.

1 point            The proposal has documented written support from one affected community, group or organization.

0 points            The proposal has no documented written support.

M.        Matching Funds. All projects must include, at a minimum, non-federal matching funds that equal the amount of grant funds requested. Points are awarded for excess matching funds as follows:

6 points            The proposal contains \$50,000 or more in excess non-federal matching funds.

5 points            The proposal contains at least \$40,000 but less than \$50,000 in excess non-federal matching funds.

4 points            The proposal contains at least \$30,000 but less than \$40,000 in excess non-federal matching funds.

3 points            The proposal contains at least \$20,000 but less than \$30,000 in excess non-federal matching funds.

2 points            The proposal contains at least \$10,000 but less than \$20,000 in excess non-federal matching funds.

1 point            The proposal contains at least \$5,000 but less than \$10,000 in excess non-federal matching funds.

0 points            The proposal contains less than \$5,000 in excess non-federal matching funds.

## Attachment C

Forms for construction and acquisition projects.

Any project requesting funds for construction or acquisition of lands or easements must complete the following forms:

- Title Opinion
- Project Checklist

It is preferable that these forms be completed and included with the application. The Coastal Program will permit an applicant to submit these forms after submitting the application, but no more than 60 days after funding notification.

NEW HAMPSHIRE COASTAL PROGRAM

TITLE OPINION

RE: \_\_\_\_\_  
Project Name Appearing on Financial Assistance Grant Application

I hereby certify that I am a member in good standing of the New Hampshire Bar Association and have been requested to determine record ownership for the parcel(s) of property on which the above-referenced project will be constructed:

(Name or Brief Description of Land)

After thoroughly examining the public land records or other appropriate records in accordance with the laws of New Hampshire, I hereby certify that:

1. Record title to the parcel is held by \_\_\_\_\_ (Name)

2. In (check one):  
fee simple absolute \_\_\_\_\_ other (specify) \_\_\_\_\_

3. I have determined that there are (check one):  
no easements or other encumbrances on the property.  
easements or other encumbrances on the property listed below.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

BAR NUMBER \_\_\_\_\_

TELEPHONE \_\_\_\_\_

## NEW HAMPSHIRE COASTAL PROGRAM

### Section 306A Project Checklist

Each Applicant shall complete a Section 306A Project Checklist for each Coastal Zone Management Act (CZMA) Section 306A (Acquisition and Construction) project. The New Hampshire Coastal Program shall submit it to the Coastal Programs Division (CPD), Office of Ocean and Coastal Resource Management (OCRM), National Oceanic and Atmospheric Administration (NOAA) for approval. A complete and signed checklist by the New Hampshire Program Manager and CPD Chief, title document and other information that may be required by this checklist are required for project approval.

1. Applicant \_\_\_\_\_ State: \_\_\_\_\_

2. Project Title: \_\_\_\_\_

3. Project Proponent: \_\_\_\_\_  
(Must be a Public Entity)

4. Total Cost: \_\_\_\_\_ Federal: \_\_\_\_\_ State/Local Match: \_\_\_\_\_

5. Project Eligibility:

a. 306A Objectives (T all that apply):

- \_\_\_\_\_ 306A(b)(1)(A) (preservation or restoration of areas designated in the state CMP)
- \_\_\_\_\_ 306A(b)(1)(B) (preservation or restoration of coastal resource of national significance or restoring or enhancing shellfish production/clutch)
- \_\_\_\_\_ 306A(b)(2) (redevelopment of deteriorating or underused urban waterfronts designated as APCs in the state's CMP)
- \_\_\_\_\_ 306A(b)(3) (providing public access to coastal areas)
- \_\_\_\_\_ 306A(b)(4) (development of process for aquaculture)

b. 306A Uses (T all that apply):

- \_\_\_\_\_ 306A(c)(2)(A) (fee simple or other interest in land)
- \_\_\_\_\_ 306A(c)(2)(B) (low-cost construction projects)
- \_\_\_\_\_ 306A(c)(2)(C)(i) (revitalize urban waterfronts-piers)
- \_\_\_\_\_ 306A(c)(2)(C)(ii) (revitalize urban waterfronts-shoreline stabilization)
- \_\_\_\_\_ 306A(c)(2)(C)(iii) (revitalize urban waterfronts-pilings)
- \_\_\_\_\_ 306A(c)(2)(D) (designs and other 306A reports, including aquaculture process)
- \_\_\_\_\_ 306A(c)(2)(E) (educational, and other management costs, including aquaculture process)

6. Project Description: (briefly describe the project and project location)

7. Public Benefit:

a. This project is on public land or on publicly controlled easement and is for public benefit. The project does not improve private property and is not for private or commercial gain.

\_\_\_\_\_ Yes \_\_\_\_\_ No

(If the answer to 7.a. is No, the project is not eligible for section 306A funding)

b. The facility will be open to the general public.

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

c. If the answer to 7.b. is No, the project is not eligible for section 306A funding, unless access to the facility will be limited for one or more of the following reasons (if 7.c. applies, please briefly explain in 6. Project description).

\_\_\_\_\_ N/A \_\_\_\_\_ Public Safety \_\_\_\_\_ Resource Protection

\_\_\_\_\_ School Outings \_\_\_\_\_ Scientific Research \_\_\_\_\_ Other

d. The state or other applicant needs a deed, lease or easement to conduct the activity. \_\_\_\_

\_\_\_\_\_ Yes \_\_\_\_\_ No

e. If the answer to 7.d. is Yes, what is the life of the document (provide duration, i.e., years, or specify if in perpetuity). \_\_\_\_\_

f. The document in 7.d. contains a reversionary clause.

\_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, attach the reversionary clause to this checklist.

g. The state CMP or sub-awardee will contract with a non-profit organization to complete part or all of this project. \_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, the name of the non-profit is: \_\_\_\_\_

8. Title Opinion, Certificate, and Appraisal:

a. A title opinion, certificate, or affidavit showing that the property for the proposed project is publicly owned or leased in perpetuity or for the expected life of the project (at least 20 years) is attached. \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

b. If purchasing an interest in land, the state has obtained an independent appraisal pursuant to CPD's Section 306A Guidance. \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A



9. Site Location Map: A site location map is included in this application

☐ Yes ☐ No ☐ N/A

10. Site Plan: A site plan is included in this application

☐ Yes ☐ No ☐ N/A

11. State Historic Preservation Officer's (SHPO's) Clearance and National Historic Preservation Act:

A copy of SHPO's clearance is attached. ☐ Yes ☐ No .

If No, the Applicant is seeking SHPO clearance and understands that work will not begin and land will not be purchased until SHPO clearance is received by the NHCP.

The project will affect properties listed in the National Register of Historic Places or is otherwise protected by section 106 of the National Historic Preservation Act or a similar State Preservation Act.

☐ Yes ☐ No

12. National Flood Insurance Program:

a. The project is located in a designated floodway or "V" zone on a National Flood Insurance Program Floodway Map. ☐ Yes ☐ No (If No, go to 13)

b. A coastal community proposing a section 306A project which includes the acquisition for construction or actual construction in special flood hazard areas shown on an FIA map is participating in the Flood Insurance Program. ☐ Yes ☐ No

If the answer is No, the project is not eligible for section 306A funding.

13. Coastal Barriers Resource Act: The project is located on an undeveloped coastal barrier designated by the Coastal Barriers Resources Act.

☐ Yes ☐ No

If the answer to 13. is Yes, attach to this checklist a brief analysis as to how the proposed project is consistent with the three CBRA purposes: to minimize (1) the loss of human life, (2) wasteful federal expenditures, and (3) damage to fish, wildlife and other natural resources.

14. Endangered Species Act: The proposed project may adversely affect threatened or endangered species or critical habitat under the jurisdiction of the National Marine Fisheries Service (NMFS) or U.S. Fish and Wildlife Service (USFWS) as defined by the Endangered Species Act.

☐ Yes ☐ No

If the answer to 14. is Yes, attach a description of the adverse effects (minor and significant effects), the species or habitat affected, and any coordination between the state and the USFWS or NMFS. CPD will not approve a project that USFWS or NMFS has determined will significantly affect threatened or endangered species or critical habitat.

15. National Environmental Policy Act:

a. The proposed project may significantly affect the human environment.

☐ Yes ☐ No

b. The proposed project involves unresolved conflicts concerning alternative uses of available resources.

\_\_\_\_\_ Yes \_\_\_\_\_ No

c. This action would have significant adverse effects on public health and safety.

\_\_\_\_\_ Yes \_\_\_\_\_ No

d. This action will have highly controversial environmental effects.

\_\_\_\_\_ Yes \_\_\_\_\_ No

e. This action will have highly uncertain environmental effects or involve unique or unknown environmental impacts. \_\_\_\_\_ Yes \_\_\_\_\_ No

f. The project will have significant adverse impacts on other natural resources not covered elsewhere in this checklist, e.g., beaches and dunes, wetlands, estuarine areas, wildlife habitat, wild or scenic rivers, reefs, or other coastal resources.

\_\_\_\_\_ Yes \_\_\_\_\_ No

g. The project will have insignificant effects when performed separately, but will have significant cumulative effects. \_\_\_\_\_ Yes \_\_\_\_\_ No

If the answer to any one subpart of 15. is Yes, then an Environmental Assessment (EA) may be required. If Yes, attach a description of the resource(s) affected and the nature and scope of the effects. If Yes, the Applicant shall provide additional information stating why the applicant believes an EA or an EIS is not required. The NHCP may require additional environmental information in cases where project impacts are not clearly described or where probable impacts require an EA or EIS.

16. Coastal Nonpoint Pollution Control Program: The project will use best management practices in conformance with the Coastal Nonpoint Pollution Control Program. \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

17. Handicapped accessibility: The proposed project is handicapped accessible. \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

If the answer to 17. is No, attach to this checklist an explanation as to how the project meets the handicapped accessibility requirements in CPD's Section 306A Guidance. If the project does not meet the handicapped accessibility requirements the project will not be approved.

18. User fees: The public will be charged a user fee for the proposed project.

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ NA

If the answer to 18. is Yes, please attach a description of the user fee which includes: how much, differential fees (if any), the need for the fees, and proposed use of the revenue.

19. Environmental Justice. The project will not have disproportionately high and adverse human health or environmental effects on minority or low income populations. \_\_\_\_\_ Yes \_\_\_\_\_ No

20. State, Local and Tribal Laws. The project is consistent with state, local and tribal laws to protect the environment.

\_\_\_\_\_ Yes \_\_\_\_\_ No If the answer to either 19. or 20. is No the project will not be approved.

21. Required permits: Please list local, state, or federal permits required for this project and the status of the permits. If the permits have not been obtained, then the Applicant certifies, by signing this application, that the Applicant is seeking the required local, state and federal permits and that work will not begin and land will not be purchased until the permits have been issued and received by the NHCP. \_\_\_\_\_

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